Part Time Instructors  
Job Description  
Masters in Nursing and Post-Masters Certificate Programs

The School of Nursing in the College of Nursing and Health Professions is seeking Part-Time Instructors (PTIs) for the Masters in Nursing and Post-Masters Certificate (PMC) Programs. These positions are assigned Instructor and/or clinical teaching effort of advanced practice nurses. Part-Time Instructors work collaboratively with the Director and specialty coordinators in the Master’s and PMC programs. Part-Time Instructors make important contributions to innovative educational and teaching activities to maintain and enhance academic excellence.

Contracts for Part-Time Instructors are from semester to semester. Contract renewals are based on program need and any previous performance evaluations.

Responsibilities:

- Provide instruction, supervision, and evaluation of student’s performance in various clinical, lab, and simulation settings;
- Deliver education in collaboration with the Course Administrator;
- Supervise and evaluate groups of students (usually 6-8 students in a group) in clinical, lab, and simulation settings;
- Maintain ongoing communication with the Course Administrator and attend all course team meetings;
- Comply with the mandatory requirements of the clinical site;
- Coordinate with clinicians at the clinical site to evaluate clinical education;
- Maintain a collaborative, positive relationship with clinical agency staff;
- Schedule and meet with students on regular basis to provide academic feedback;
- Maintain student records.

Requirements/Minimum Qualifications:

A master’s degree in nursing and current clinical expertise in a specialty area is required